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STAFF DIRECTORY

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THE LIBRARY OF THE
JAN 31 1964
UNIVERSITY OF ILLINOIS

UNIVERSITY OF ILLINOIS
CHICAGO UNDERGRADUATE DIVISION

CHICAGO UNDERGRADUATE DIVISION
Calendar

First Semester, Fall 1963

Tues., Sept. 3 - Tues., Sept. 10	Orientation Period.
Wed., Sept. 11 - Thurs., Sept. 12	Registration (Students registering for less than 12 hours report at 2:30 p.m., Friday, Sept. 14 for registration).
Fri., Sept. 13	
Mon., Sept. 16	Instruction Begins.
Tues., Sept. 17, 9:30 a.m.	Changes to adjust conflicts in programs.
Thurs., Sept. 19, 1:00 p.m.	Earliest time at which program changes may be made for personal convenience.
Fri., Sept. 27, 4:00 p.m.	Latest date of withdrawal for rebate in full.
Mon., Oct. 21	Chicago Undergraduate Division opened, 1946.
Mon., Nov. 4, 4:00 p.m.	Earliest Date for Half Credit for persons withdrawing for Military Service.
Fri., Nov. 8, 12:00 noon	Mid-semester grades are due.
Fri., Nov. 8, 4:00 p.m.	Latest date of withdrawal for rebate of one-half fees.
Wed., Nov. 27, 6:00 p.m.	Thanksgiving Vacation Begins.
Mon., Dec. 2, 8:00 a.m.	Thanksgiving Vacation Ends.
Tues., Dec. 3	Illinois Day (State admitted to Union, 1818). Not a holiday.
Wed., Dec. 11, 4:00 p.m.	Earliest Date for Full Credit for persons withdrawing for Military Service.
Tues., Dec. 10	Students withdrawing on or after this date must petition for readmission.
Fri., Dec. 13, 6:00 p.m.	Christmas Vacation Begins.
Thurs., Jan. 2, 8:00 a.m.	Christmas Vacation Ends.
Thurs., Jan. 16	Last day of instruction.
Fri., Jan. 17 - Fri., Jan. 24	Semester Examinations.

CHICAGO UNDERGRADUATE DIVISION
Calendar

Second Semester, Spring, 1964

Tues., Jan. 28- Tues., Feb. 4	Orientation Period.
Thurs., Feb. 6 - Fri., Feb. 7	Registration (Students registering for less than twelve hours report at 10:30 A.M., Friday, February 7 for registration).
Mon., Feb. 10	Instruction begins.
Tues., Feb. 11, 9:30 a.m.	Changes to adjust conflicts in program.
Fri., Feb. 21, 4:00 p.m.	Latest date for withdrawal with full rebate.
Mon., March 2	University Day (University opened, 1868).
Fri., Apr. 3, 4:00 p.m.	Earliest date for half-credit for persons withdrawing for Military Service.
Fri., Apr. 10, 12:00 noon	Mid-Semester grades are due.
Fri., Apr. 3, 4:00 p.m.	Latest date for withdrawal with one-half rebate.
Thurs., March 26, 6:00 p.m.	Easter Vacation begins.
Wed., Apr. 1, 8:00 a.m.	Easter Vacation ends.
Thurs., May 7, 4:00 p.m.	Earliest date for full credit for persons withdrawing for Military Service.
Thurs., May 7	Students withdrawing on or after this date must petition for readmission.
Fri., May 1	Honors Day.
Wed., May 27	Last day of instruction.
Fri., May 29	Memorial Day (Holiday).
Thurs., May 28 - Fri., June 5	Semester Examinations.

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CHICAGO UNDERGRADUATE DIVISION
Calendar

Summer Session 1964

Sat., June 13 - Thurs., June 18	Orientation Period
Fri., June 19 No registration Sat., June 20; all offices closed this day.	Registration
Mon., June 22	Instruction begins.
Mon., June 22	Late Registration begins.
Tues., June 23, 9:30 a.m.	Changes to adjust conflicts in program.
Fri., June 26, 4:00 p.m.	Latest date for withdrawal with full rebate.
Fri., July 3	Independence Day (Holiday)
Fri., July 17	Latest date for withdrawal with half rebate.
Mon., July 20	Earliest date for half credit for persons withdrawing for Military Service.
Mon., Aug. 3	Earliest date for full credit for persons withdrawing for Military Service.
Wed., Aug. 5	Students withdrawing on or after this date must petition for readmission.
Thurs., Aug. 13	Last day for instruction.
Fri., Aug. 14	Final Examinations.



**UNIVERSITY OF ILLINOIS
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ADMINISTRATIVE OFFICERS AT URBANA

Ext.

David D. Henry, President	333-3071
355 Administration Building - W	
Lyle H. Lanier, Executive Vice President and Provost	333-1560
358 Administration Building - W	
H. O. Farber, Vice President and Comptroller	333-2401
354 Administration Building - W	
Arlyn C. Marks, Director of Nonacademic Personnel	333-1105
605 S. Goodwin, Urbana	
Robert B. Downs, Director of the Library School and Dean of Library Administration	333-0790
222 Library	
William L. Everitt, Dean of the College of Engineering and Director of the Engineering Experiment Station	333-2151
106 Civil Engineering Hall	
Charles E. Flynn, Director of Public Information	333-0671
161 Administration Building - W	
Paul M. Green, Dean of the College of Commerce and Business Administration	333-2740
214 David Kinley Hall	
Charles S. Havens, Director of Physical Plant	333-3622
256 Administration Building - W	
Jack W. Peltason, Dean of the College of Liberal Arts and Sciences	333-1351
205 Lincoln Hall	
Charles W. Sanford, Dean of Admissions	333-2031
109 Administration Building - E	
King J. McCristal, Dean of the College of Physical Education	333-2130
107 Huff Gym	
Fred H. Turner, Dean of Students	333-1301
152 Administration Building - W	

ADMINISTRATIVE OFFICERS AT THE CHICAGO PROFESSIONAL COLLEGES

Joseph S. Begando, Vice President	7654
132 DMP Building	
Granville A. Bennett, Dean of the College of Medicine	7300
107 DMP Building	
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167 DMP Building	
Maurice J. Galbraith, Dean of Student Affairs	7684
117 DMP Building	
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124 DMP Building	
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164 DMP Building	
George R. Moon, Associate Dean, Admissions and Records	7690
111 DMP Building	
Frank E. Hostettler, Associate Director of Physical Plant	7141
1716 W. Taylor Street	
Isaac Schour, Dean of the College of Dentistry	7520
169-F DMP Building	
George L. Webster, Dean of the College of Pharmacy	7240
166 DMP Building	
Max I. Light, Manager, Public Information	7680
124 DMP Building	

ADMINISTRATIVE OFFICERS AT THE CHICAGO UNDERGRADUATE DIVISION

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Ora L. Railsback.....	Assistant to the Vice President
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Harold N. Cooley.....	Assistant Administrative Dean
Warren O. Brown.....	: Associate Dean of Students
Paul F. Cahill.....	Manager, Public Information
Joseph D. Chavez, Major, U.S.A.....	Commandant, Army ROTC Unit
Arnold J. Hartoch.....	Director of Publications
Laurette A. Kirstein.....	Coordinator of Foreign Students
Harold B. Klehr.....	Director, Student Counseling Service
John E. Kysar.....	Director, Health Service
James J. Overlock.....	Director, Illini Union
	(Associate Director, Physical Plant
Harry W. Pearce.....	(Project Director, Congress Circle Campus
Arthur D. Pickett.....	Associate Director, University Honors Program
Frazer G. Poole.....	Librarian
Robert E. Porter.....	Assistant Business Manager
Kirker Smith.....	Assistant Dean, Admissions and Records
Agnes G. Tandberg.....	Dean of Women
Harold E. Temmer.....	Associate Dean, Admissions and Records
Lee J. Votava.....	Associate Director of Nonacademic Personnel
Merton S. Zahrt.....	Assistant Dean of Students

BUSINESS ADMINISTRATION

Raymond W. Coleman, Dean
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 Alfonse T. Malinosky, Assistant to
 the Dean

ENGINEERING SCIENCES

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 Rupert M. Price, Associate Dean
 H. Dale Walraven, Assistant to
 the Dean

LIBERAL ARTS AND SCIENCES

Glenn Terrell Jr., Dean
 Ellis B. Little, Assistant Dean
 Robert L. Miller, Assistant Dean
 John H. Mackin, Assistant to the
 Dean

ARCHITECTURE AND ART

Leonard J. Currie, Dean
 Harold B. McEldowney, Assistant
 Dean

PHYSICAL EDUCATION AND ATHLETICS

Sheldon L. Fordham, Director of
 Athletics
 Walter G. Versen, Assistant
 Director of Athletics

GENERAL INFORMATION

Use Of Telephones

General Information - When away from your telephone, arrange to have someone answer it. Be certain about the extension number you wish to call. Please do not call "Information" until you have checked the number in the directory. Be brief on all calls.

Local Calls - To make a local call from one extension to another within the building ask the operator for the extension desired.

Chicago Calls - Ask the operator for a Chicago line, listen for the dial tone, then dial your number. When requesting outside to call you, always give your local extension number in addition to Whitehall 4-3800 in order that calls may be completed without delay.

Medical Center Calls - Ask the operator for the Medical Center, listen for the local dial tone, then dial the extension number desired. To contact the operator at the Medical Center, dial "O" after listening for the dial tone. These are the lines to the intercommunicating telephone system at the Medical Center.

Urbana Campus Calls - See Long Distance Telephone Manual and Administrative Telephone Directory (June 1962) for procedure and number.

Toll Calls - Charges are made for all calls to telephones listed in the Suburban Directory and for all long distance calls. No Toll Calls, Telegrams, or Long Distance Calls are to be placed except through the University Switchboard. For such calls, give the University operator your name and extension number and tell her whether the call is "business" or "personal," so as to facilitate the billing charges.

INSTRUCTIONS FOR PLACING TELEPHONE CALLS TO POINTS IN ILLINOIS

Consult the Illinois Area Code Directory

OUTSIDE AREA CODE 312

Request a "Medical Center Line",
Dial "198", wait for a second dial tone,
Dial area code, and
Dial number wanted.

If the point to be called is not listed in the Area Code Directory:
Request a "Medical Center Line",
Dial "198", wait for the second dial tone and then
Dial "O".

Give the Telephone Company operator the information regarding your call and she will place it for you. WHEN THE OPERATOR ASKS FOR YOUR NUMBER, GIVE HER 088-8326.

If you do not know the telephone number at the distant point:
Request a "Medical Center Line",
Dial "9",
Dial the area code, and
Dial number 555-1212.
This connects you with "Information" at the distant point where you may obtain the telephone number you want.

INSIDE AREA CODE 312

Refer to Illinois Area Code directory:

When Dial "9" is indicated:

Request a "Chicago Line",

Dial number wanted (DO NOT DIAL AREA CODE NUMBER)

When dial "198" is indicated:

Request a "Medical Center Line",

Dial "198", wait for a second dial tone,

Dial number wanted (DO NOT DIAL AREA CODE NUMBER)

Consult your Illinois Bell Telephone Company Directory for telephone numbers inside Area Code 312.

IN CASE OF FIRE

Call the telephone operator and tell her the location of the fire and the room or frame number. In case of fire between 6 p. m. and 8 a. m. , call Whitehall 4-3800.

TO CALL THE POLICE

Ask the operator for Extension 210 and give the necessary information, including your name, the nature of the trouble and the room number where help is wanted. Between 6 p. m. and 8 a. m. , call Whitehall 4-3800.

LOST AND FOUND

The care and safekeeping of articles lost and found in classrooms or on the Pier is centralized at Police Headquarters, west of the North Head House, Extension 210. Persons who have lost articles may make inquiries at Police Headquarters from 8 a. m. to 4 p. m. Monday through Friday.

THE UNIVERSITY OF ILLINOIS IS NOT RESPONSIBLE FOR ANY ARTICLE, LOST OR FOUND, AND WILL NOT BE RESPONSIBLE FOR ANY SUCH ARTICLE WHILE IN THE POSSESSION OF THE LOST AND FOUND DEPARTMENT.

REPAIR SERVICE

Call the Routing Office, Extension 270 or 272 between 7:50 a. m. and 4:20 p. m. ; from 4:20 p. m. to 6:00 p. m. , call the Watchmen's Station, Extension 210; and from 6 p. m. to 8 a. m. , call Whitehall 4-3800.

SMOKING REGULATIONS

1. Smoking is permitted in the following areas on the Pier:
 - a. Corridors except where posted with NO SMOKING signs.
 - b. The following areas at the east end of the Pier:

Kitchen, Lounge, Cafeteria, Faculty Dining Room, and Student Counseling Bureau.
 - c. All staff offices.
 - d. Student locker areas.
 - e. Lobby at west end of the Pier.
 - f. Rest rooms.

2. All other areas are out of bounds for smoking and are posted with "NO SMOKING" signs.
3. Anyone failing to abide by the above regulations will be reported to the University authorities.
4. The University police have been instructed to report any and all violators to the Vice President of the Chicago Undergraduate Division.
5. BEFORE LIGHTING UP -- LOOK FOR NO SMOKING SIGNS.

ABBREVIATIONS

UIC -- University of Illinois, Chicago Undergraduate Division.
 DMP-- Dentistry, Medicine, and Pharmacy Building, 1853 West Polk Street
 EDMP--East Dentistry, Medicine, and Pharmacy Building, 808 S. Wood St.

Persons whose names are marked with an asterisk (*) are married.

Please notify Publications Office, Rm. 35, of all corrections and additions.

TELEPHONE NIGHT LINES

<u>Whitehall</u>	<u>Extension</u>
4-3800 Police, (information office).....	202
4-3801 Police, (information office).....	203
4-3802 Personnel	10
4-3803 Admissions and Records.....	214
4-3804 Men's Gymnasium.....	163
4-3805 Police, Frame 95	266
4-3806 Vice President N. A. Parker.....	7
4-3807 Assistant to the Vice President	1
4-3808 Library	59
4-3809 Student Counseling Service	107
4-3810 Publications	27
4-3811 Computer Center.....	35
4-3812 Chicago Illini	207
4-3813 Engineering.....	75
4-3814 Bookstore	248
4-3815 Physics	252
4-3816 Mathematics	69
4-3817 Boiler Room.....	179
4-3818 Humanities	223
4-3823 Admissions and Records	158
4-3827 Cashier	213
4-3934 Engineering Shop Lab	70
4-3967 General Engineering.....	256
4-4021 Social Science Research Lab.....	25
4-4022 Honors Office.....	136

TELEPHONE DIRECTORY

	<u>Room</u>	<u>Ext.</u>
Vice President of the Chicago Undergraduate Division.....		
.....Norman A. Parker	356	7, 8
Assistant Vice President.....Harold W. Bailey	280	166
Editorial Assistant.....Mrs. Mildred Rose	290	133
Assistant to the Vice President.....John L. Dillinger	356	2
Assistant to the Vice President.....Ora L. Railsback	356	5
Administrative Assistant to Vice President.....		
.....Paul C. Greene	280	166
Assistant Administrative Dean.....Harold N. Cooley	356	3
Secretary.....Mrs. Kathryn G. Canedy	356	2, 7
Accountancy Staff Office.....	32	224
Admissions and Records:		
Associate Dean.....Harold E. Temmer	15	158
Secretary.....Miss Barbara Long	15	158
Assistant Dean.....Miss Kirker Smith	15	215
Admissions (A-L).....Victor C. Dye	15	215
Admissions (M-Z).....Mrs. Delores D. Samuels	15	215
Records.....Mrs. Jeannet Gage	15	215
Scholarships.....Daniel Angelus	15	212
Veterans Benefits.....Daniel Angelus	15	212
Architecture and Art, College of:		
Dean.....Leonard J. Currie	188	78, 79
Secretary.....Sally P. Dineen	188	78, 79, 241
Assistant Dean.....Harold B. McEldowney	188	241
Architecture,		
Head of the Department.....Harold B. McEldowney	188	78, 79
Office.....Mrs. Helen M. Harron	188	241
Architectural Staff Office.....	186	242, 243
Armed Forces R. O. T. C. Army:		
Officer in Charge.....Major Joseph D. Chavez	189	268
Office.....Mrs. Flora Costea	189	268
Art,		
Head of the Department.....John Walley	90	246
Office.....Mrs. Jacqueline Edwards	90	246
Art Staff Office.....	90	246
Athletic Department:		
Director.....Sheldon L. Fordham	Gym 101B	160
Business Manager.....Casimir J. Oleszkiewicz	Gym 101	160
Coaches:		
Baseball.....Lester H. Miller, Jr.	Gym 101	160
Assistant Coaches.....Michael G. Maksud	Gym 103	163
.....Harold H. Nemoto	Gym 103	163
Basketball.....Thomas F. Russo	Gym 103	163
Football.....Walter G. Versen	Gym 103	163
Assistant Coaches.....Harold H. Nemoto	Gym 103	163
.....George J. Strnad	Gym 103	163
.....Robert Beck	Gym 103	163
Golf.....Richard R. Rader	Gym 103	163
Gymnastics.....Benedict W. Montcalm	Gym 103	163
Soccer.....Ralph Mackh	Gym 103	163
Assistant Coach.....George Jurinek	Gym 103	163
Swimming.....Charles J. Kristufek	Gym 103	163
Assistant Coach.....Ralph Mackh	Gym 103	163
Tennis.....Charles J. Kristufek	Gym 103	163
Assistant Coach.....Robert Beck	Gym 103	163
Track and Cross Country.....Robert L. Nolan	Gym 103	163
Assistant Coach.....Kenneth Strand	Gym 103	163

	<u>Room</u>	<u>Ext.</u>
Wrestling	George Jurinek Gym 103	163
Assistant Coach	George Strnad Gym 103	163
Intramural	Peter R. Berrafato Gym 103	163
Assistant	Leo L. Gedvilas Gym 103	163
Band	Willis Charkovsky 354 A	141
Biological Sciences, Division of:		
Acting Chairman of the Division ..	Kenneth M. Madison 39	227
Office	Mrs. Sheila Shankin 39	227
Bookstore		87 248
Manager	Harry E. Summers 87	249
Business Administration, College of:		
Dean	Raymond W. Coleman 27	250
Assistant Dean	William J. Dunne 27	218
Assistant to the Dean	Alfonse T. Malinosky 27	218
Office	Mrs. Evelyn T. Richter 27	218
Staff Office	Mrs. Ruth E. Kovac 32	224, 225
Business Office:		
Assistant Business Manager	Robert E. Porter 352	14
Secretary	Mrs. Phyllis Skutnik 353	17
Accounting Division	Wilbert Gordon 353	15
Cashier	La Rue I. Sares 12 A	213
Accounts Receivable	Leslie Taylor 353	16
Payroll Deduction	Frederick J. Ray 353	18
Purchasing Agent	J. F. Knight 290	133
Ass't Purchasing Agent	T. Halstengard 290	132
Office	Terese Arnoldi 290	131
Chief Clerk	John Golde 290	130
General Stores	Nathan Barach 160	235
Receiving Office	Joaquin Pelayo 161 A	273
Central Duplicating Service	Gifford D. Pleasant 150	11
Chemistry Staff Office		49 231
Choir	Edwin Fissinger 354 C	200
Civil Engineering Staff Office		72 70
Counseling Service, Student		300 115
Director	Harold B. Klehr 300	119
Dean of Students, Office of	Receptionist 313 G	120
Associate Dean of Students	Warren O. Brown 313 C	101, 104
Office	Etta B. Palaith 313	101, 104
Assistant Dean of Students	Merton S. Zahrt 313 A	103, 104
Office, Student Employment ..	Mrs. Constance Priske 313	100, 104
Office, Student Insurance	Joan T. Miller 313	103, 104
Dean of Women	Agnes G. Tandberg 313 B	102, 122, 123
Assistant to the Dean of Women ..	Mrs. Daphne Rhodes 313 I	123
Secretary	Dorothy F. Young 313	102, 122, 123
Student Activities Office		313, 313 I 123
Economics Staff Office		32 225
Education Division of:		
Director	Victor Ricks 23	24, 28
Electrical Engineering Staff Office		121 257
Employment:		
Nonacademic		40 A 10
Student		313 100
Engineering, College of:		
Dean	Robert B. Banks 184	75, 76, 77
Associate Dean	Rupert M. Price 184 E	75
Assistant to the Dean	H. Dale Walraven 184 C	77
Office	Mrs. Rose N. Turricchì 184 D	76
English Staff Office		31 237
Examiner's Office		15 158
FIRE Guard Office		158 210

	<u>Room</u>	<u>Ext.</u>
Food Service	183E	278
Foreign Language Laboratory	Irving S. Olsen 38	
Foreign Student Affairs, Coordinator	Laurette Kirstein 313 H	121
Foreign Language Staff Office	35	228, 233
Office	Mrs. Mildred Hammond 35	228, 233
Forensics, Director of	Ted R. Jackson 31	223
French Staff Office	35	228
General Engineering Department:		
Head of the Department.....	Clarence I. Carlson 147	255
Office	147	255
Staff Office	147, 149	256
Geography Staff Office.....	36	221
Geology Staff Office	49	231
German Staff Office	35	228
Health Service:		
Director	Dr. John E. Kysar 324	105
Office	321	106
History Staff Office	36	221
Honors Programs		
Associate Director	Arthur D. Pickett 40-B	136, 137
Assistant Director	Robert E. Gallagher 40-B	136, 137
Office	Miss Margaret Shanahan 40-B	136, 137
Humanities, Division of:		
Head of the Division	Eugene B. Vest 31	236
Office	Mrs. Ruth Harbak 31	236
Staff Office	31	237
INFORMATION:		
Information Desk	1	202
Public Information	3	204
Reference Information, Library	240-C	64
Insurance:		
Staff	Frederick J. Ray 353	18
Students	Merton S. Zahrt 313-A	103, 104
Liberal Arts and Sciences, College of:		
Dean	Glenn Terrell 25	219
Office	Mrs. Ruth-Betty Karpel 25	219
Assistant Dean.....	Ellis B. Little 25	238
Assistant Dean	Robert L. Miller 25	238
Assistant to the Dean	John H. Mackin 25	238
Library:		
Librarian	Frazer G. Poole 240-E	60, 63
Secretary	Frances Stiritz 240-D	60, 63
Circulation Librarian	Marie A. Rapp 240-B	59
Desk	240-B	65
Data Processing	Don Culbertson 240-A2	58
Public Services Division:		
Head of the Division.....	Giles Robertson 240-G	61
Desk	240-G	64
Fine Arts Reading Room	Lloyd Engelbrecht 246	62
Technical Services Division:		
Head.....	Louis Schultheiss 240-A1	55
Acquisitions-Serials Librarian.....	Melvin Klatt 240-A	57, 66
Cataloging.....	Carl Frommherz 240-A	67
Lost and Found Department	W. Ramp	210
Mathematics, Division of:		
Head of the Division	Herbert J. Curtis 81	68
Office	81	69
Staff Office	81	69
Mechanical Engineering Staff Office	72	70
Military Science (See Armed Forces R. O. T. C.)		

	<u>Room</u>	<u>Ext.</u>
Music (See Band, Orchestra, and Choir)		
Music, Director of.....Edwin Fissinger	354-C	200
Nonacademic Personnel Office:		
Associate Director Lee J. Votava	40 A	12
Office Mrs. Hilda M. Chiloro	40 A	10
Visiting Nurse Miss Rose Strueck	40 A	10
Orchestra Willis Charkovsky	354 A	141
Philosophy Staff Office	36	221
Physical Education for Men, College of:		
Director Sheldon L. Fordham Gym	108	160
Office Casimir J. Oleszkiewicz Gym	101	160
Men's Staff Office	103	163
Physical Education for Women:		
Head of the Department Miss Helen M. Barton	187 F	72
Office Mrs. Helen M. Weiss	187 G	73
Women's Staff Office	187 D	73
Physical Plant:		
Associate Director Harry W. Pearce	290	172
Superintendent of Buildings and Grounds		
..... Robert L. Zander	158 A	277
Office Mrs. Dora Wrobel	158	275
Construction Office,	<u>Med. Ctr.</u>	
Congress Circle Campus, 901 S. Morgan		
Project Director Harry W. Pearce	3575	
Office Miss Betty Zander	3577	
Fred B. Friestedt.....	3577	
Christopher J. Heaney	3577	
Verner L. Lane	3576	
Henry J. Miszkowicz.....	3577	
Gordon C. Nielsen	3577	
James J. Overlock	3577	
Robert L. Zander	3577	
Planning Office:		
Project Director		
Congress Circle Campus Harry W. Pearce	290	172
Ass't. to Associate Director ... Henry Miszkowicz	290	171
Physical Sciences, Division of:		
Head of the Division Carl R. Meloy	49	231
Office Mrs. Monnie Ellens	49	232
Staff Office	49	232
Physics, Department of:		
Acting Head of Department Edward B. McNeil	126	252
Office	126	252
Staff Office No. 1.	126	252
Staff Office No. 2.	115	254
Chicago Illini Newspaper	W. Ramp	207
Sponsor..... Paul F. Cahill	3 B	205
POLICE Headquarters	W. Ramp	210
Political Science Staff Office	36	221
Post Office	7	209
Psychology Staff Office	36	221
Publications	35	27
Public Information:		
Manager	3 B	205
Assistant Manager	3	204
Office	3 A	204
Receiving Office	161 A	273
Recorder's Office	15	158
Rhetoric Staff Office	31	237

	<u>Room</u>	<u>Ext.</u>
Routing Office..... Ned Lohan	157 A	270
Russian Staff Office	35	228
Shop Laboratories:		
Head of Engineering Shop Laboratories		
..... Roy B. Perkins	72	70
Staff Office..... Martha Kellom	72	70
Social Sciences, Division of:		
Acting Head of the Division	36	221
Office	36	221
..... Miss Natalie E. Murray	35	233
Spanish Staff Office	35	233
Speech Improvement Laboratory	300 H	126
Speech, Department of	31	237
Student Counseling Service:		
Director	300 Q	119
Administrative Assistant	300 L	108
Supervisor, Test Research and Service		
..... Lucy C. Zaccaria	300 H	117
Departmental Office	300 O	114
..... Mrs. Mary L. Broady	300 O	114
..... Miss Dorothy F. Dobrynski	300 A	115
Reception Services Office	300 A	115
..... Mrs. Allie H. Cliff	300 B	135
..... Mrs. Jo-Anne C. Perry	300 B	112
Reading Improvement Laboratory	330 B	112
Study Skills Laboratory	300 L	108
..... Jean H. Baer	300 C	116
Test Service Laboratory	300 C	116
..... Richard F. Malter	300 C	116
..... Louis E. Shaeffer	300 C	116
Counseling Services:		
..... Miss Jean H. Baer	300 L	108
..... Louis A. Berman	300 R	118
..... Irenaeus A. Burch	300 E	111
..... James W. Creaser	300 S	110
..... Miss Marie A. Ferguson	300 X	138
..... Mrs. Phylis M. Frankel	300 F	109
..... Harold Klehr	300 Q	119
..... M. Henry Pitts	300 J	113
..... Lucy C. Zaccaria	300 H	117
Students:		
Student Activities Office	313	123
Calendar, Social, Special Events Information	313	102
Student Employment Office	313	100
Student Hospital and Medical Service	313	103
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..... William Raffeld	31	237
Theoretical and Applied Mechanics Staff Office	121	257
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Director	162	124, 125
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Residence, 1733 Hinman Ave., Evanston, DA 8-5034
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Residence, 2113 S. Springfield, (23), RO 2-0459
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IN CASE OF CRITICAL INJURY CALL UNIVERSITY POLICE - EXT. 210

(Saturdays, Sundays, Holidays and between the hours 6:00 p.m. through 8:00 a.m. CALL: Whitehall 4 - 3800).

IN CASE OF ...

FIRE

DISCOVERY OF FIRE

UNIVERSITY OF ILLINOIS-URBANA



3 0112 111990799

It is the responsibility of any person discovering a fire, no matter how small, to REPORT IT PROMPTLY to the telephone operator and take action to relieve the danger to loss of life.

Call the telephone operator and tell her the location of the fire by room number and/or frame number. In case of fire between the hours of 6:00 p.m. and 8 a.m., CALL Whitehall 4-3800.

Example:

Fire at Room 48, Frame 20.

AFTER REPORTING THE FIRE

If there is no life hazard involved, attempt to extinguish the fire by using the auxiliary fire-fighting equipment at hand.

HELP IS UNDER WAY, KEEP CALM, AVOID PANIC.

KNOW THE LOCATION OF ALL EXTINGUISHERS IN YOUR DEPARTMENT.

FAMILIARIZE YOURSELF WITH ALL EXITS.

KEEP EXITS UNOBSTRUCTED AT ALL TIMES.